



TRACI CAMERON

Upstate Digital Solutions Credentials Sheet

- Teaching experience with a reputation for creative lesson plans, passionate instruction, and excellent classroom management skills.
- Developed curriculum and interactive CDs for the beginning learner.
- AAS in Computer Science
- Graduated with a 3.8 GPA
- Member of Phi Theta Kappa Honor Society
- Presidential Honor Roll consistently
- Top Secret security clearance 1997 to fulfill government contract upgrading and configuring computers on a 2500 user NT server TCP-IP network.
- Assisted database administrator with remodeling of office time sheet using MS Access.
- Customized breast and cervical cancer database for “Every Woman Matters”. Assisted with the packaging and release of demo.
- Completed ‘Fundamentals of Client/Server Systems’ through Offutt Air Force Base.
- Knowledge in the following programs:
 - Camtasia Studio
 - Macromedia Flash
 - Paint Shop Pro
 - Microsoft Windows & Office
 - Norton Utilities
 - WS_FTP Pro
 - Quicken
 - Corel Paradox relational database management system
 - Medformix (Medical practice management software)
- Taught computer classes through the Gere and Eisley libraries in Lincoln, NE.
- Developed and instructed computer classes for the “New Life Program” at People’s City Mission in Lincoln, NE.
- Worked with many pet rescue groups on and off of the board of directors from 1999 – 2020 performing facility cleaning, photography, transcribing voice mail, newsletter editing, interviewed adoptive families and foster homes, networked with other rescuers, performed accounting and marketing/advertising, public interaction at adoption and fundraising events, corresponded with vets and city government agencies, as well as organized and coordinated volunteers.



Information Technology Services

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